

Executive Committee

- Comprised of Officers and committee chairs– to coordinate, strategize and focus board efforts on key governance issues, including financial oversight, board-building, fundraising, determination of core programs, and site/facilities planning

Governance Committee

- Review and update the ideal board size and composition to achieve organization's vision, and maximize revenue opportunities
- Identify, cultivate, and recruit board members who have the diversity of perspectives, as well as the experience and expertise to advance the organization
- Create a slate of officers for nomination to the board
- Ensure that board members live up to the Statement of Expectations
- Create an ongoing pipeline for leadership succession – recruiting new board members with leadership potential and recommending them for leadership positions
- Determine when to conduct board self-assessment and board education for board renewal and vitality
- Ensure that there is an effective and robust board member orientation for new members

Development Committee

- Develop and implement a strategy to ensure successful revenue model including a fundraising plan that fully engages the entire board
- Determine what fundraising events will maximize revenues and visibility/message
- Engage ALL board members in giving and getting to best of each's ability – including personal giving, as well as soliciting for personal gifts, foundations and corporations

Finance

- Review financial information prior to every board meeting and present the financials to the board; ensure that the financials are clear, accurate and understandable – especially with regard to any financial vulnerabilities or weaknesses that require board attention
- Review the budget that the CEO (and CFO if there is one) seeks to propose to the board for the next fiscal year -- approximately 4-6 weeks in advance of the board meeting that precedes the new fiscal year; the budget is then presented to the board by the treasurer and the CEO (CFO if there is one) to the board in advance of the new fiscal year
- Chaired by the treasurer

Audit

- Audit Committee chair should be separate from treasurer and not serve on the Finance Committee
- Select and recommend auditor to the board
- Meet with auditor to review audit prior to presentation to board