

The following responsibilities are specific to [name of organization] and are articulated for the purpose of complementing or clarifying certain aspects of the traditional governing responsibilities of board members.

1. Commit to the mission and goals of [name of organization].
2. Attend meetings of the Board of Directors: [Four to six...specify] meetings are scheduled each year. Board members are encouraged to attend all meetings.
3. Serve on a committee and participate in committee meetings.
4. Contribute expertise and participate in the strategic and financial success of [name of organization].
5. Attend [name of organization]'s special events and bring guests.
6. Make a generous annual personal financial contribution to [name of organization].
[Specify minimum here?]
7. Develop funding support by making introductions to corporations, foundations, and private philanthropists, or serving as an advocate with government officials and in foundation meetings to represent the case for [name of organization].
8. Represent [organization] by being familiar with the organization, its mission and core programs and allow your name to be used in support of [name of organization].
9. Disclose any potential conflict of interest with [name of organization].

Board Member Signature

Date

Board Chair Signature

Date